

BEACON HILL WATER & SEWER DISTRICT
2018 Water & Sewer Maintenance & Operations Budget
 Revised 01-2018

GL Account Number	Account Description	Sewer Budget	Water Budget	Combined Sewer & Water Budget
BEGINNING BALANCES				
00000000	Heritage & LGIP Maintenance, Replacement & Emergency Funds	907,000	1,142,000	2,049,000
OPERATING REVENUES				
34380400	Water Adjustments		100	100
34380401	Retail Sales		1,000	1,000
34380402-403	Utility Service Revenue	1,911,800	2,415,800	4,327,600
35900400	Delinquent Account Penalty	15,000	30,000	45,000
36110400	Interest Income-LGIP (fund 01, 02, 06, 07, 08, 09)	5,600	3,000	8,600
36140403	Interest Income-Other	0	0	0
36140405	Interest Income-Liens	1,200	2,100	3,300
36250400	Lease Revenue (Friends of 88.5 FM)		3,400	3,400
36290400	Lien Recording & Admin Fee	1,300	2,600	3,900
36290401	Fireflow Requests		250	250
36290402	Letter of Availability	300	300	600
36290403	Backflow Testing		6,500	6,500
36290404	After Hrs Call Out		300	300
36290405	Final Notice Fee	3,500	7,000	10,500
36290406	Account Change/Setup Fee	3,500	6,500	10,000
36290407	Title Co Payoff	2,600	5,500	8,100
36290408	Water Reconnection Fee		8,000	8,000
36290409	Meter Testing Fee			0
36290410	NSF/Returned Item Fee	250	475	725
36290411	Meter Install/Removal Fees		0	0
36290412	Hydrant Meter Connection Charge		100	100
36290413	Tampering w/District Facilities		1,000	1,000
36290414	Sewer Permit	1,200	0	1,200
36290415	Inspection/Reinspection of Capped Line		0	0
36290416	Local Facility Charges	2,000	15,000	17,000
36700400	Grant Revenue-Wellness Program	750	975	1,725
36910000	Sale of Surplus	50	350	400
36990400	Catlin St Access	200	0	200
36991400	Miscellaneous Operating	4,400	4,600	9,000
36992400	Miscellaneous Nonoperating	2,500	750	3,250
37200400	Insurance Recoveries	400	600	1,000
Total Operating Revenues		1,956,550	2,516,200	4,472,750
OPERATING EXPENSES				
53810500	Labor-Billing & Collecting	27,000	36,000	63,000
53810501	Labor-Commissioners	2,600	3,400	6,000
53810502	Labor-Customer Service	25,000	33,000	58,000
53810503	Labor-General Manager	57,000	75,000	132,000
53810504	Labor-Accounting	33,000	44,000	77,000
53810505	Labor- System Maintenance	184,000	245,000	429,000
53820500	Employer PERS	38,000	50,000	88,000
53820501	Employer Health Ins	69,000	91,000	160,000
53820503	Employer SSI & Medicare	24,000	32,000	56,000
53820504	Employer Life & ADD	3,000	4,000	7,000
53820505	Employer L&I Insurance	4,900	6,500	11,400
53820506	Employer Unemployment Ins	500	700	1,200
53830501	Office & Shop Expense	2,600	3,400	6,000
53830502	Clothing Allowance	800	1,000	1,800
53830504	Small Tools & Minor Equipment	4,300	5,700	10,000
53840502	Easement Expense	25	50	75
53840503	Newsletter	1,000	1,400	2,400
53840504	Dues & Memberships	7,500	12,000	19,500
53840505	Travel Expense (Meals/Lodging)	500	700	1,200
53840506	Mileage Reimbursement	800	1,000	1,800
53840507	Legal Services	8,500	11,000	19,500
53840508	Professional Services	1,400	1,800	3,200
53840509	Education (tuition/exams)	500	3,000	3,500
53840512	Building Maintenance	700	1,200	1,900
53840513	Security	1,500	2,000	3,500
53840514	Phone (Office)	2,600	3,500	6,100
53840515	Postage	1,800	2,400	4,200
53840516	Power (Office)	2,400	3,200	5,600

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53840518	Recording Fees	900	1,900	2,800
53840520	Investment Fees	300	20	320
53840521	Banking Fees (payment processing fees)	21,000	27,000	48,000
53840522	Maintenance Agreements	18,000	23,000	41,000
53840523	Subscriptions & Publications	200	200	400
53840524	Billing & Collecting	20,000	25,000	45,000
53840525	Leak Adjustments	0	4,500	4,500
53840526	Wellness Program Expenses	1,950	2,550	4,500
53840527	Safety & Health	2,300	2,700	5,000
53840528	Computer Expense	3,600	4,800	8,400
53840529	Garbage Service	800	1,000	1,800
53840531	Copier Maintenance	1,100	1,500	2,600
53840533	Water Testing	0	9,500	9,500
53840546	Insurance	24,000	31,000	55,000
53840547	WA State B&O, Utilities & Excise Tax	36,000	125,000	161,000
53840548	Real Property Tax	900	1,400	2,300
53840601	Engineering Services (District Expense)	200	300	500
53840602	Certifications & Licenses	300	5,600	5,900
53840541	Miscellaneous Operating Expense			0
59850010	Miscellaneous Non-Operating Expense	1,400	2,300	3,700
Total Operating Expenses		637,875	943,220	1,581,095
MAINTENANCE EXPENSES				
53830500	Wheeling/Water Consumption-MF RWTP	0	155,000	155,000
53830505	Wheeling Charges - Williams Finney	0	6,500	6,500
53830506	Wheeling Charges - Cowlitz Gardens	0	11,000	11,000
53830507	Transportation-Fuel	8,000	6,000	14,000
53830508	Supplies-Line Ext & Repair	100	3,100	3,200
53830509	Supplies-Manhole Rehabilitation	1,000	0	1,000
53830600	Excavation & Fill Material	1,000	4,000	5,000
53840500	Sewer Treatment Costs-TRRWA	775,871	0	775,871
53840538	Maintenance of Transportation Vehicles	2,000	13,000	15,000
53840539	Maintenance of Equipment (Vactor/Backhoe)	6,000	1,000	7,000
53840542	Meter Reading	0	38,000	38,000
53840604	Maintenance of Grounds	1,500	2,000	3,500
53840605	Pumping Expenses-Electric	15,000	31,000	46,000
53840606	Pumping Expenses-Telemetry	5,000	3,000	8,000
53840607	Maintenance of Hydrants	0	3,000	3,000
53840608	Maintenance of Laterals	500	1,000	1,500
53840609	Maintenance of Mains	500	1,500	2,000
53840610	Maintenance of Meters	0	20,000	20,000
53840611	Maintenance of Pump Stations	21,000	9,000	30,000
53840612	Maintenance of Reservoirs	0	5,000	5,000
53840613	Maintenance of Specialty Valves	0	11,000	11,000
53840614	Maintenance of Wells	0	7,500	7,500
53840615	Locates	800	1,000	1,800
53840616	Road Permits	100	400	500
53840617	Backflow Expense (2015 outsourced to BMI)	0	5,000	5,000
53840618	Catlin St/3rd Ave Sewerline Expense	1,000	0	1,000
53840619	Maintenance of General Infrastructure	20,000	20,000	40,000
Total Maintenance Expenses		859,371	358,000	1,217,371
MAINTENANCE & OPERATIONS BUDGET SUMMARY				
BEGINNING FUND BALANCES		907,000	1,142,000	2,049,000
TOTAL REVENUES		1,956,550	2,516,200	4,472,750
TOTAL EXPENDITURES		1,497,246	1,301,220	2,798,466