

**BEACON HILL WATER & SEWER DISTRICT
2019 & 2020 Maintenance & Operating Budget**

Account Description	Sewer Fund		Water Fund		Combined Funds	
	S-2019	S-2020	W-2019	W-2020	C-2019	C-2020
BEGINNING BALANCES	1,105,491	1,228,955	1,180,148	1,611,508	2,285,639	2,840,463
REVENUES						
Retail Sales			50	50	50	50
Utility Service Revenue	1,918,710	1,925,710	2,390,245	2,401,645	4,308,955	4,327,355
Delinquent Account Penalty	14,500	14,500	30,000	30,000	44,500	44,500
Interest Income-LGIP	13,000	15,000	7,100	7,200	20,100	22,200
Interest Income-Liens	800	800	1,200	1,200	2,000	2,000
Lease Revenue			3,500	4,000	3,500	4,000
Lien Recording & Admin Fee	1,250	1,250	1,750	1,750	3,000	3,000
Fireflow Requests			100	100	100	100
Letter of Availability	200	200	250	250	450	450
Backflow Testing			6,400	6,400	6,400	6,400
After Hours Call Out			200	200	200	200
Final Notice Fee	3,500	3,500	7,000	7,000	10,500	10,500
Account Change/Setup Fee	3,500	3,500	6,500	6,500	10,000	10,000
Title Co Payoff Quote	2,600	2,600	5,500	5,500	8,100	8,100
Water Reconnection Fee			8,000	8,000	8,000	8,000
NSF/Returned Item Fee	150	150	200	200	350	350
Hydrant Meter Connection Charge			100	100	100	100
Tampering w/District Facilities			200	200	200	200
Sewer Permit	1,200	1,200			1,200	1,200
Local Facilities Charges	2,500	2,500	15,000	15,000	17,500	17,500
Wellness Program Grant	740	740	980	980	1,720	1,720
Sale of Surplus	50	50	75	75	125	125
Miscellaneous Operating	1,000	1,000	1,500	1,500	2,500	2,500
Catlin St/3rd Ave Sewerline	1,200	1,200			1,200	1,200
Miscellaneous Non-Operating	100	100	150	150	250	250
Subtotal Revenue	1,965,000	1,974,000	2,486,000	2,498,000	4,451,000	4,472,000
GENERAL EXPENSES						
Labor-Billing & Collecting	28,325	29,175	37,550	38,680	65,875	67,855
Labor-Commissioners	2,475	2,550	3,285	3,385	5,760	5,935
Labor-Customer Service	26,415	27,210	35,020	36,070	61,435	63,280

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Labor-General Manager	60,015	61,815	79,555	81,945	139,570	143,760
Labor-Accounting	34,945	35,995	46,325	47,715	81,270	83,710
Labor- System Maintenance	206,355	212,545	309,530	318,815	515,885	531,360
Employer PERS	45,680	47,050	65,175	67,130	110,855	114,181
Employer Health	67,870	69,910	89,975	92,675	157,845	162,585
Dental	5,875	6,050	7,790	8,025	13,665	14,075
Vision	805	830	1,075	1,110	1,880	1,940
Employee Paid Family & Medical Leave Premium	900	925	1,280	1,315	2,180	2,240
Employer SSI & Medicare	25,473	26,235	37,160	38,275	62,633	64,510
Employer Life & ADD	3,000	3,090	4,000	4,120	7,000	7,210
Employer L&I Insurance & Fees	5,000	5,150	6,400	6,592	11,400	11,742
Employer Unemployment Ins	750	775	750	775	1,500	1,550
Office & Shop Expense	3,500	3,500	4,500	4,500	8,000	8,000
Clothing Allowance	775	775	1,025	1,025	1,800	1,800
Small Tools & Minor Equipment	4,300	4,300	5,700	5,700	10,000	10,000
Easement Expense	45	45	55	55	100	100
Newsletters	215	215	285	285	500	500
Dues & Memberships	4,950	4,950	6,550	6,550	11,500	11,500
Travel Expense (Meals & Lodging)	645	645	855	855	1,500	1,500
Mileage Reimbursement	775	775	1,025	1,025	1,800	1,800
Legal Services	8,600	8,600	11,400	11,400	20,000	20,000
Professional Services	8,600	8,600	11,400	11,400	20,000	20,000
Education (Tuition/Exams)	1,500	1,500	2,000	2,000	3,500	3,500
Election Costs	2,580		3,420		6,000	
Building Maintenance	860	860	1,140	1,140	2,000	2,000
Security	860	860	1,140	1,140	2,000	2,000
Phone	3,010	3,010	3,990	3,990	7,000	7,000
Postage	1,935	1,935	2,565	2,565	4,500	4,500
Power (Office)	3,010	3,010	3,990	3,990	7,000	7,000
Recording Fees	1,290	1,290	1,710	1,710	3,000	3,000
Investment Fees	175	175	225	225	400	400
Banking Fees	21,500	21,500	28,500	28,500	50,000	50,000
Maintenance Agreements	17,630	18,060	23,370	23,940	41,000	42,000
Subscriptions & Publications	175	175	225	225	400	400

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Billing & Collecting	17,200	17,200	22,800	22,800	40,000	40,000
Leak Adjustments	1,935	1,935	2,565	2,565	4,500	4,500
Wellness Program Expenses	1,290	1,290	1,710	1,710	3,000	3,000
Safety & Health	1,720	1,720	2,280	2,280	4,000	4,000
Computer Expenses	4,300	4,300	5,700	5,700	10,000	10,000
Garbage Service	775	775	1,025	1,025	1,800	1,800
Copier Maintenance	1,075	1,075	1,425	1,425	2,500	2,500
Regulatory & Audit	12,900		17,100		30,000	
Water Testing			10,000	10,000	10,000	10,000
Insurance	24,950	24,950	33,050	33,050	58,000	58,000
WA State B&O, Utilities & Excise Tax	35,000	36,500	124,500	129,500	159,500	166,000
Real Property Tax (Levy/Storm)	1,465	1,465	1,935	2,035	3,400	3,500
Engineering Services (District)	650	650	850	850	1,500	1,500
Certifications & Licenses	250	250	6,250	6,250	6,500	6,500
Miscellaneous Non-Operating Expense	450	450	650	650	1,100	1,100
Subtotal General Expenses	704,773	706,646	1,071,780	1,078,687	1,776,553	1,785,332
OPERATING EXPENSES						
Wheeling/Water Consumption-MF RWTP			160,000	160,000	160,000	160,000
Wheeling Charges - Williams-Finney			7,000	7,000	7,000	7,000
Wheeling Charges - Cowlitz Gardens			8,000	8,000	8,000	8,000
Transportation-Fuel	6,000	6,500	8,000	8,500	14,000	15,000
Supplies-Line Ext & Repair	1,935	2,150	2,565	2,850	4,500	5,000
Supplies-Manhole Rehabilitation			1,000	1,000	1,000	1,000
Excavation & Fill Material	2,150	2,150	2,850	2,850	5,000	5,000
Sewer Treatment Costs - TRRWA	775,743	795,136			775,743	795,136
Maintenance of Transportation Vehicles	4,300	4,300	5,700	5,700	10,000	10,000
Maintenance of Equipment	3,450	3,450	4,550	4,550	8,000	8,000
Miscellaneous Operating Expense	430	430	570	570	1,000	1,000
Meter Reading			40,000	42,000	40,000	42,000
Maintenance of Grounds	2,580	2,600	3,420	4,400	6,000	7,000
Pumping Expense-Electric	22,800	23,650	30,200	31,350	53,000	55,000
Pumping Expense-Telemetry	3,450	3,450	4,550	4,550	8,000	8,000
Maintenance of Hydrants			3,000	3,000	3,000	3,000

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Maintenance of Laterals	1,720	1,720	2,280	2,280	4,000	4,000
Maintenance of Mains	860	860	1,140	1,140	2,000	2,000
Maintenance of Meters			20,000	20,000	20,000	20,000
Maintenance of Pump Stations	8,600	8,600	11,400	11,400	20,000	20,000
Maintenance of Reservoirs			5,000	5,000	5,000	5,000
Maintenance of Specialty Valves	6,450	6,450	8,550	8,550	15,000	15,000
Maintenance of Wells			20,000	20,000	20,000	20,000
Locates	775	775	1,025	1,025	1,800	1,800
Road Permits		215		285	0	500
Backflow Inspection Expense			5,500	5,500	5,500	5,500
Catlin St/3rd Ave Sewerline Expense	1,200	1,200			1,200	1,200
Maintenance of General Infrastructure	8,600	8,600	11,400	11,400	20,000	20,000
Subtotal Operating Expenses	851,043	872,236	367,700	372,900	1,218,743	1,245,136
Transfers to Capital Funds	257,609		649,500	649,500	907,109	649,500
ENDING BALANCES	1,257,066	1,624,073	1,577,168	2,008,421	2,834,234	3,632,495

Budgets are not required by the State of Washington Auditors Office for Special Purpose Districts. The Districts budget is used as a management tool in evaluating and monitoring operating and capital revenues and expenses.