



BEACON HILL
WATER AND SEWER DISTRICT

COMMISSIONERS
MONTE RODEN
BONNIE DECUS
KEATH HUFF

Vacancy Application

A vacancy credit is available when all of the following conditions are met:

1. The District must be notified in writing within thirty (30) days of a unit becoming vacant and the specific date of vacancy must be noted to establish an anniversary date. Accounts will not be backdated more than 30 days prior to receipt of application.
2. The account must be paid current at the time application is made and must remain current in order to be eligible for the program.
3. The applicant's water meter will be locked by District staff.
4. The property must remain vacant for a minimum of ninety (90) days before becoming eligible for vacancy. If a property has not been vacant for the minimum ninety consecutive days from the lock off date, the full charges will be back-dated to the date of lock off.
5. Once water service is restored, the current full monthly charge shall resume. A \$30.00 fee to cover District expenses for site visit to read and lock meter then revisit site to unlock meter is assessed at the time of reconnection.

Applicant Name: _____	Work Order Number: _____
Service Address: _____	Date Water Locked: _____
Account Number: _____	Date Water Unlocked: _____

By my signature below, I understand that I will be charged a \$30.00 fee for water reconnection and that my utility service account will be billed a minimum \$5.00 monthly charge for water and a \$5.00 monthly charge for sewer, while the property is on vacancy once the above-conditions have been met. Further, it is my understanding that meters are District property (except in the case of a mobile home park) and that I may be charged a tampering fee plus repair costs for damage if I turn on or off my own meter.

SIGNATURE

DATED

BILLING ADDRESS (if different than what we have on file)

PHONE NUMBER

For District Use Only:

Date of InHance Acct Change _____	Confirm lock off w/ _____	Read _____
Rate code _____	Change Mail address _____	Effective Date _____