



COMMISSIONERS
MONTE RODEN
BONNIE DECIUS
MICHELLE HOLLIS

Leak Adjustment Request

Service Location: _____

Customer Name: _____ Daytime Telephone: _____

Date Leak Discovered: _____ Date Leak Repaired: _____

Description of the location of leak and repair made:

Did BHSD staff verify the repair: Yes No

If no, please submit a receipt for repairs or supplies purchased for repair.

By my signature below, I certify under penalty of perjury that the above is correct to the best of my knowledge and that I further understand I will not be eligible for another leak adjustment for a period of three (3) years.

Signed: _____

For Office Use Only

Usage prev yr/same time period _____
 Previous years 2 months cf used _____ / _____ + _____ 2 = _____
 _____ + _____ 30 = _____ cf per day

Leak Read Dates _____ to _____ = _____ days total
 # of days _____ x _____ cf = _____ avg use
 Leak date (1) _____ Read: _____ }
 Leak date (2) _____ } _____ cu ft total

Total Use including leak _____
 Total use less avg use _____

2017 Raw water cost **0.0053**

CF Adjustment _____ x 0.00530 = _____ Actual Raw water charge
 _____ x 0.025 = _____ Less retail water charges above normal consumption
 _____ Amount of adjustment
\$ _____ Actual Raw Water Cost during time of leak

Letter sent: Adjustment processed: Date of Adjustment: _____ By: _____



General Terms & Conditions (rev. 12/14)

Section 26 – Adjustment for Water Leaks

Under procedures approved by the District's Commissioners, a credit may be given on a single water bill which is unusually high because of a leak on the customer's premises. The billing period eligible for the adjustment will be the period during which either the customer notifies the District of a leak or the District notifies the customer of unusually high usage. The customer must fill out an application requesting a leak adjustment and submit it to the District within six months of discovery. Leak adjustment requests submitted after six months will not be considered. The credit amount will be based on the usage in excess of normal consumption and credited at the base raw water rate as determined by Water Operating Board current rates, and will apply only to the highest single month of consumption during the leak period. An actual leak must be confirmed by the District (not just an unaccounted for high water usage), and must be repaired before a credit will be issued. Simply shutting off the leaking line or fixture shall not constitute a repair. Credit will not be given for water loss due to customer action, inaction, or negligence, such as a hose left running or leaky toilets, and no adjustment will be given for a leak of less than 2,000 cubic feet for a single occurrence. No more than one (1) leak adjustment will be made in any three (3) year period.