

**Beacon Hill Water and Sewer District  
Commissioners' Meeting Minutes  
Monday, December 27, 2010**

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President Branch called the special meeting to order at 5:02 pm on Monday, December 27, 2010 in the Cowlitz PUD Auditorium, 961 12<sup>th</sup> Avenue, Longview, Washington. Those in attendance were:

Commissioners Dean Takko and Monte Roden  
Kim Adamson, General Manager  
Alan Engstrom, Legal Counsel  
Jan Zintz and Vicki Kruse, Office Staff

Members of the public:  
Gale & Patricia Williamson, 205 Sparks Drive

It was moved by Dean Takko, seconded by Monte Roden, to approve the minutes of the November 10, 2010 minutes as drafted. Motion carried.

The special meeting agenda includes: water system agreement including Resolution 425, Resolution 427 emergency declaration for Sparks Drive, water wheeling agreement with the City of Kelso and project change orders as well as approval of claims, lien filings.

**Item 1 – Sparks Drive Sewer Line Damage.** Kim provided highlights of the emergency project on Sparks Drive that materialized December 12, 2010. Mr. Williamson provided a brief history of the periodic ground water flooding and failing storm pumps in the area. Mrs. Williamson commended the hard work of District staff working on the project. The Board thanked the Williamsons for their comments and patience through this project. It was moved by Monte Roden, seconded by Dean Takko, to approve Resolution 427 declaring an emergency situation for the sewer line on Sparks Drive damaged by land movement. Motion carried.

**Item 2 – Water System Agreement.** Kim presented the final revision of the water transfer agreement. Attorney Engstrom noted three minor changes to the agreement. After discussion, the Board adjourned from the special meeting at 5:59 p.m. to open the public hearing at 6:00 p.m.

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**Public Hearing**

President Branch called the public hearing to order at 6:00 pm. Having no public attendance, the public hearing was adjourned at 6:02 p.m. and the special meeting reconvened at 6:03 p.m.

**Item 2 continued – Water System Agreement – Resolution 425.** It was moved by Monte Roden, seconded by Dean Takko, to approve Resolution 425 approving the Water System Transfer Agreement. Motion Carried.

**Item 3 – Change Order for Williams-Finney Project.** Kim requested approval for change order #4 in the amount of \$10,762.01 for the William- Finney pump station upgrade project. Kim explained that change orders 1-3 were within the threshold for Manager approval. It was moved by Monte Roden, seconded by Dean Takko, to pay change order #4. Motion Carried.

**Item 4 – Water Wheeling Agreement.** Kim informed the Board that she met with Dave Sypher, Public Works Director for the City of Kelso to update the Water Wheeling agreement between the District and Kelso. Kim further explained that the previous agreement was outdated and previous wheeling rates did not adequately cover Kelso's operating costs. It was moved by Monte Roden, seconded by Dean Takko, to approve the Water Wheeling Agreement. Motion Carried.

**Claims and Payroll.** The Board reviewed the monthly VISA statements, including detailed backup.

Vouchers audited and ratified by the auditing officers as required by RCW 42.24.080, and those reimbursement claims ratified by auditing officers as required by RCW 42.24.09, have been made available to the Board.

As of this date, December 27, 2010, the Board, by unanimous vote, does approve those vouchers in the above lists and further described as follows: Shaded November invoices the amount of \$2,686.92; and December invoices in the amount of \$412,236.65.

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**Lien Information.** The Board reviewed the monthly lien synopsis. It was moved by Monte Roden, seconded by Dean Takko, to confirm the filing of Lien Nos.1383-1390. Motion carried.

The next regular meeting was scheduled for January 12, 2010 at 5:00 p.m. There being no further business, the meeting was adjourned at 7:10 pm.

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Ted A. Branch, President

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Monte J. Roden, Secretary

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Dean A. Takko, Commissioner