

**Beacon Hill Water and Sewer District
Commissioners' Meeting Minutes
Tuesday, January 11, 2011**

President Branch called the special meeting to order at 5:17 pm on Tuesday, January 11, 2011 in the Cowlitz PUD Auditorium, 961 12th Avenue, Longview, Washington. Those in attendance were:

Commissioners Ted Branch and Monte Roden
Kim Adamson, General Manager
Alan Engstrom, Legal Counsel
Jan Zintz and Vicki Kruse, Office Staff
Brian Wilson, Field Lead

Members of the public:
Howard Lilienthal, 722 S. Nevada Drive

It was moved by Monte Roden, seconded by Ted Branch, to approve the minutes of the December 27, 2010 minutes as drafted. Motion carried.

The special meeting agenda includes: Resolution 426 – participation in the State Investment Pool, Resolution 428 - adopting the 2011 budget, Resolution 429 - adopting 2011 rates, Commissioners' January 29, 2011 Workshop, Design for Yelton/Kelsey/Niblett Pump Stations and preliminary discussion regarding Columbia Crest Water System as well as approval of claims, lien filings.

The Board welcomed Mr. Lilienthal to the meeting. Mr. Lilienthal began discussion by explaining that he does not use over the minimum amount of water consumption each month, and was in attendance of the March 2010 Commissioner's Meeting to discuss the same issue. He did go over the minimum charge one month in August 2010 when his meter was read and was subsequently charged a consumption charge above the base rate. Kim explained that we are changing consumption calculation to an average daily usage based on a 30-day billing period. Mr. Lilienthal inquired about a senior discount for water. Commissioner Roden noted that the discount would be reviewed once the District took ownership of the water system from Cowlitz PUD and with the ownership transfer occurring just 13 days ago will be reviewed at a future date.

Mr. Lilienthal thanked the Board for their consideration.

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Item 1 – Resolution 428. Kim presented Resolution 428 to adopt the 2011 budget. It was moved by Monte Roden, seconded by Ted Branch, to approve Resolution 428 approving the final maintenance, operations and reserve budget for 2011. Motion carried.

Item 2 – Resolution 429. It was moved by Monte Roden, seconded by Ted Branch, to approve Resolution 429 establishing rates for water service retroactive to January 1, 2011. Motion carried.

Item 3 – Design for Yelton/Kelsey/Niblett Pump Stations. Kim presented a proposal from Richmond Engineering for design oversight at the Yelton/Kelsey/Niblett pump stations. It was moved by Monte Roden, seconded by Ted Branch, to enter into an agreement with Richmond Engineering for engineering, design, oversight at the 3 pump stations. Motion carried.

Item 4 – Commissioners' Workshop. Kim informed the Board that will be unable to attend the workshop due to scheduling conflict. Kim said the District vehicle would be available for use.

Item 5 – Columbia Crest Water System. Kim explained that she has been contacted by the Department of Health (DOH) to inquire if the District would be a potential receiver of the failing system. Additionally, Cowlitz County was also contacted about receivership. She responded with a letter stating the District's first preference would be Cowlitz County but would not object to operating the system. Commissioner Roden expressed concerns and felt Cowlitz County would be much better suited to take ownership of the system.

Item 6 – Resolution 426. It was moved by Monte Roden, seconded by Ted Branch, to approve Resolution 426 authorizing investment of District monies in the Local Government Investment Pool. Motion carried.

Attorney Services. It was moved by Monte Roden, seconded by Ted Branch, to retain Attorney Engstrom for legal counsel in 2011. Motion carried.

Election of Officers. Ted Branch made a motion that Monte Roden be appointed President. Motion carried. Officers for 2011 are as follows:

Monte Roden, President
Ted Branch, Secretary

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Claims and Payroll. The Board will review the current monthly VISA statements, including detailed backup at the February 9, 2011 meeting.

Vouchers audited and ratified by the auditing officers as required by RCW 42.24.080, and those reimbursement claims ratified by auditing officers as required by RCW 42.24.09, have been made available to the Board.

As of this date, January 11, 2011, the Board, by unanimous vote, does approve those vouchers in the above lists and further described as follows: Shaded December invoices the amount of \$116,055.43; and January invoices in the amount of \$140,693.95.

Lien Information. The Board reviewed the monthly lien synopsis. It was moved by Ted Branch, seconded by Monte Roden, to confirm the filing of Lien Nos.1391-1392. Motion carried.

The next regular meeting was scheduled for February 9, 2011 at 5:00 p.m. There being no further business, the meeting was adjourned at 6:25 pm.

Monte J. Roden, President

Ted A. Branch, Secretary

Dean A. Takko, Commissioner