

**Beacon Hill Water and Sewer District
Commissioners' Meeting Minutes
Tuesday, August 7, 2012**

President Takko called the meeting to order at 5:00 pm on Tuesday, August 7, 2012 at the District office at 1121 West Side Highway in Kelso, Washington. Those in attendance were:

Commissioners Dean Takko, Monte Roden, Ted Branch
Kim Adamson, General Manager
Debbie Vela, Finance Administrator
Vicki Kruse, Office Staff

It was moved by Monte Roden, seconded by Dean Takko, to approve the minutes of the July 18, 2012 meeting as drafted. Motion carried.

The Manager Report, which was delivered to the Board prior to the meeting, was the first item of discussion. A copy of said report is attached as a part of this permanent record.

Item 1 – Construction Updates.

Beacon Hill Pump Station. Kim stated there have been some issues with a lack of documentation for piping in the area of NW Continuum Care which will be replaced. There are lines in that area which is abandoned, some are for fire flow and some are domestic. The design layout in that area has been redrawn which will result in some change orders. Dean inquired about the estimated cost of the change orders and Kim thought it would be approximately \$20,000.00. The change orders will be reviewed by the engineer and submitted.

Yelton/Niblett/Kelsey. Kim said the wet well has been removed from Niblett Pump Station and the contractor is pouring concrete. The pressure line at the Yelton Pump Station ruptured because it was left exposed. The contractor was responsible and has fixed the problem. Excavation has been completed and concrete has been poured for Yelton Pump Station. The work at the Kelsey Pump Station has not started.

Williams-Finney Emergency Generator. Kim said the permit is ready to pick up at Cowlitz County and drawings have been sent to 3 contractors on the Small Works Roster for quotes.

Item 2 – Mint Farm Treatment Plant. The Mint Farm Wells are expected to go live in December of this year. Amy Blain from the City of Longview is working to coordinate a site visit for Longview City Council as well as any of our Board members who wish to attend. Ms. Blain will contact Kim once she has a date scheduled.

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Item 3 – Coliform Testing Procedures. Kim notified the Board that staff has reviewed testing procedures for coliform testing procedures when a positive result is obtained.

Confirmation of Lien Filings. The Board reviewed the monthly lien synopsis. It was moved by Monte Roden, seconded by Ted Branch, to approve the filing of liens 1460 through 1467. Motion carried.

Expenditures. Vouchers audited and ratified by the auditing officers as required by RCW 42.24.080, and those reimbursement claims ratified by auditing officers as required by RCW 42.24.90, have been made available to the Board.

As of this date, August 7, 2012, the Board, by unanimous vote, does approve those vouchers in the above lists and further described as follows: July claims in the amount of \$205,269.54; and August invoices in the amount of \$73,264.80, payroll for July. The July Visa statements were not available at the time of the meeting and will be provided to the Board electronically after the meeting.

There being no further business, the Board adjourned at 5:55 p.m. The next meeting was scheduled for Wednesday, September 12, 2012 at 5:00 p.m.

Dean A. Takko, President

Monte J. Roden, Secretary

Ted A. Branch, Commissioner