

**Beacon Hill Water and Sewer District Board Meeting**  
**Wednesday, May 17, 2017 5:15 PM**  
**1121 West Side Hwy, Kelso, WA 98626**

Meeting called to order at 5:15 PM.

In Attendance:

Members: Commissioners Monte Roden, Bonnie Decius and Keath Huff  
Staff: Dell Hillger, General Manager, Debbie, Finance Administrator and Alan Engstrom, Legal Counsel

Commissioner Huff made a motion to approve the minutes for the District's April 19, 2017 regular meeting. Motion carried.

**1) Project Updates and Proposals**

Dell presented an update of the following projects to the Board as outlined in the Manager's Report:

- a) Ostrander Avenue Project  
Commissioner Huff made a motion to accept the low bid from Brookhart Excavation for the Ostrander Avenue Water Improvement project for \$61,771.56, including tax and retainage. Motion carried.
- b) New District Office
- c) Hillside Pump Station  
Bid opening is scheduled for May 24, 2017 and currently the City Council is scheduled for June 8, 2017 to approve the low bid. The Board scheduled a special meeting for June 1, 2017 at 5:15 PM. to review and approve the District's low bid on this project.
- d) Lexington Sewer Pump Station Improvements
- e) Water System Plan
- f) Nevada Drive Water Main Replacement Design
- g) Beacon Hill Water Tower

**2) Water Main Meter at Fisher Lane**

Dell informed the Board of the work the City of Longview performed on replacing their water meter and redirecting the supply main serving the Lexington area. After a water main break during construction, everything is back in service and running. Dell will continue to oppose the installation of a backflow device due to it causing a pressure drop in our system.

**3) Sale of 2002 O'Brien Jetter Trailer**

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**Confirmation of Lien Filings** - The Board reviewed the monthly lien synopsis. It was moved by Commissioner Huff to approve the filing of April 2017 liens 1668-1670. Motion carried.

**Financial Report** – The Board reviewed the financial report.

**Expenditures** – After reviewing the District claims from the lists provided, Commissioner Decius made a motion to approve the claims as of this date, May 17, 2017 for claims submitted after April 19, 2017 for \$90,385.53, claims submitted to date for May 2017 for \$422,004.58 and payroll for April and May 2017. Motion carried. The April 2017 credit card statements were not provided to the Board electronically prior to the May 2017 meeting.

**Other Business:** Commissioner Roden completed his candidate filing to run for Beacon Hill Water and Sewer District's 6-year-term commissioner position 2.

**Other Business:** Commissioner Huff and Commissioner Roden attended the City Council meeting Thursday evening on May 11, 2017. A discussion on what to do with the Fisher Lane RWTP was on the agenda. Due to time constraints, this item was not discussed and will be rescheduled at a later date.

Commissioner Roden requested Dell to review the RWTP Participants' Agreement with regards to what the District's ownership is in the Fisher Lane RWTP and Intake facility. Dell will also review the agreement to determine if the District has a vote on the final decision of what to do with this decommissioned facility.

**Other Business:** Alan shared with the Board an update on the property lien at 202 Inglewood Drive as follows:

- The property is owned by U.S. Bank.
- About six months ago he recommended U.S. Bank payoff the lien and outstanding account balance on this property.
- Due to no response, Alan filed the public notice of foreclosure today, May 17, 2017
- After filing, Alan found out that U.S. Bank went through the foreclosure process as well.
- The District's staff received a call today from U.S. Bank in Kentucky requesting a payoff of the lien. The District will include all outstanding charges and fees incurred to date in their reply to this request.

**Other Business:** Dell spoke with Amy at the City of Longview to get an update on the Mint Farm RWTP water improvement options. Amy received an initial report from CH2M Hill recommending two options, Electrocoagulation and Precipitation. The costs for each were about the same. CH2M Hill is leaning toward Precipitation but Amy sent it back to them for more information on both processes and is now waiting for a reply.

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They should have the information for the next Water Operating Board meeting, which will be in June or July.

A special meeting is scheduled for June 1, 2017 at 5:15 PM.

The next regularly scheduled Board meeting is June 21, 2017 at 5:15 PM.

There being no further business, the Board adjourned at 6:25 PM.

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Monte J. Roden, President

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Bonnie L. Decius, Secretary

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Keath B. Huff, Commissioner