

Beacon Hill Water and Sewer District Special Board Meeting
Wednesday, June 1, 2017 5:15 PM
1121 West Side Hwy, Kelso, WA 98626

Meeting called to order at 5:21 PM.

In Attendance:

Members: Commissioners Bonnie Decius and Keath Huff
Staff: Dell Hillger, General Manager, Debbie, Finance Administrator and
Alan Engstrom, Legal Counsel
Audience: Sam Barham, Engineer for City of Longview

Dell introduced Sam Barham, Engineer from the City of Longview. Mr. Barham attended the meeting to answer any questions the Board may have on the Hillside Pump Station Improvement project or the bid.

1) Hillside Pump Station Bid

Dell handed out the low bid details for the District's part of this project. He reviewed the bid and funding available. The bid came in lower than the estimates. There is additional funding available on the DWSRF loan for this project and upon bid approval, Dell will apply for the additional funding. This will leave a small portion of the project to be funded by the District. The project is scheduled to start in mid July 2017 and go through August 2018.

After a brief discussion, Commissioner Huff made a motion to accept the award of the low bid from Tapani, Inc. for the Hillside Pump Station Improvements for \$1,190,856.67, including tax and retainage. Motion carried.

The City of Longview will have their bid review on their portion of this project at the June 8, 2017 City Council meeting.

2) Disposal of Shared Assets

Dell handed out and reviewed the October 12, 2016 meeting notes regarding the Fisher Lane WTP and the District's interest and ownership. Alan recommended Dell write a letter to the City of Longview confirming that the District has no further interest in the Stormwater Intake facility as of the payment and reconciliation date of the assets sold to them from the Fisher Lane RWTP. At the June 5, 2017 Water Operating Board meeting, Dell will communicate the District's preferred option of selling the Fisher Lane WTP as is. In reviewing the options presented, this may result in the lowest possible cost to the District's rate payers in releasing its interest in this facility.

3) New Administration Building Project

The project went out to bid in several publications. Dell asked the Board for their input on some of the interior finishes. After a brief discussion, the Board did not support adding a recirculating hot water pump as well as bullet proof glass in the lobby. Commissioner Decius recommended installing a panic button at the front counter and Commissioner Huff recommended adding audio to the video surveillance camera in this area.

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4) Reconfirm Claims from May 17, 2017 meeting.

Due to an error on the May 2017 Claims presented at the May 17, 2017 meeting and after reviewing the District claims from the revised lists provided, Commissioner Huff made a motion to reaffirm the claims as of May 17, 2017 for claims submitted after April 19, 2017 for \$90,385.53, claims submitted to date for May 2017 for \$388,983.95 and payroll for April and May 2017. Motion carried.

The City of Longview and Beacon Hill Water and Sewer District Water Operating Board meeting will be held on Monday, June 5, 2017 at 5:00 pm at Longview City Hall, Small Conference Room at 1525 Broadway in Longview.

The next regularly scheduled Board meeting is June 21, 2017 at 5:15 PM.

There being no further business, the Board adjourned at 6:50 PM.

Did not attend

Monte J. Roden, President

Bonnie L. Decius, Secretary

Keath B. Huff, Commissioner