

**Beacon Hill Water and Sewer District Regular Board Meeting**  
**Wednesday, June 20, 2018 5:15 p.m.**  
**1121 West Side Hwy, Kelso, WA 98626**

Meeting called to order at 5:15 p.m.

**In Attendance:**

**Members:** Commissioners Monte Roden, Bonnie Decius and Michelle Hollis  
**Staff:** Dell Hillger, General Manager, Debbie, Finance Administrator and Alan Engstrom, Legal Counsel  
**Audience:** Jim Nelson, Senior Vice President with D.A. Davidson & Company  
Marc Greenough, Attorney with Foster Pepper PLLC

Commissioner Hollis made a motion to approve the minutes for the District's May 16, 2018 regular meeting. Motion carried.

The Board welcomed Jim Nelson from D.A. Davidson & Company to the meeting. Jim proceeded with a power point presentation on the Bond Financing Information followed by a question and answer session with the Board.

The Board welcomed Marc Greenough from Foster Pepper to the meeting. Mr. Greenough proceeded to explain his role as our bond attorney to the Board followed by a question and answer session with the Board.

The following agenda items were discussed as outlined in the Manager's Report:

**1) PUBLIC FORUM**

Commissioner Roden called the Public Forum to order for comments on the Water Use Efficiency (WUE) Goal Setting & Water System Plan (WSP) Draft at 5:35 p.m.  
There being no audience or further comments, the Public Forum adjourned at 5:36 p.m.

**2) FINANCIAL**

a) Rate Structure

Commissioner Hollis made a motion to adopt Resolution No. 503 revising the water rates effective July 1, 2018. Motion carried.

b) Financial Management Policy

Commissioner Hollis made a motion to approve Resolution No. 504 updating the District's Finance Policy, now known as the District's Financial Management Policy. Motion carried.

c) Revenue Bond

Commissioner Decius made a motion to adopt Resolution No. 505 establishing a Bond Resolution to contract indebtedness. Motion carried.

Commissioner Decius made a motion to adopt Resolution No. 506 establishing a Bond Resolution for registration of bonds and obligations. Motion carried.

**Beacon Hill Water and Sewer District Regular Board Meeting**  
**Wednesday, June 20, 2018 5:15 p.m.**  
**1121 West Side Hwy, Kelso, WA 98626**

**3) POLICIES**

General Terms and Conditions

After a brief discussion, Commissioner Hollis made a motion to adopt Resolution No. 507 revising the policy for the General Terms and Conditions. Motion carried.

**4) AGREEMENTS**

Alan and the Board reviewed and discussed the draft Agreement for Transfer of Fishers Lane Decommissioned Water Treatment Plant to the City of Longview.

**5) PROJECTS**

- a) New District Office
- b) Nevada Drive Water Main Improvements
- c) Nevada Canyon Sewer Main Improvements
- d) Hillside Pump Station

**6) Proposed Developments**

- a) Matkowski – Livingston Heights Road (4 connections) – under construction.
- b) Maxwell Farms – need extension agreements (23 SFR connections)
- c) North Lexington PUD (44 SFR, 80 apartments) – waiting for revised project plans.
- d) River Terrace Apartments (198 apartments) – waiting for revised project plans.
- e) Lexington Fire Station – in plan review.
- f) Riverside Apartments – waiting for revised project plans.
- g) Lexington Elementary School – nothing to report.

**Confirmation of Lien Filings** – The Board reviewed the monthly lien synopsis. It was moved by Commissioner Decius to approve the filing of May 2018 Lien 1692 and 1693. Motion carried.

**Financial Reports** – The Board reviewed the financial report.

**Expenditures** – After reviewing the District claims from the lists provided, Commissioner Decius made a motion to approve the claims as of this date, June 20, 2018 for claims submitted after May 16, 2018 for \$80,589.64, claims submitted to date for June 2018 for \$580,210.76 and payroll for May 2018 and June 2018. Motion carried. The May 2018 credit card statements were provided to the Board electronically before the June 20, 2018 meeting.

**Other Business**

Commissioner Decius will attend the TRRWA Directors meeting scheduled for Wednesday, June 27, 2018 at 8:00 a.m.

**Beacon Hill Water and Sewer District Regular Board Meeting  
Wednesday, June 20, 2018 5:15 p.m.  
1121 West Side Hwy, Kelso, WA 98626**

The next regularly scheduled Board meeting is July 18, 2018 at 5:15 p.m.

There being no further business, the Board adjourned at 8:30 p.m.

---

Monte J. Roden, President

---

Bonnie L. Decius, Secretary

---

Michelle L. Hollis, Commissioner