

**Beacon Hill Water and Sewer District Regular Board Meeting**  
**Wednesday, July 18, 2018 5:15 p.m.**  
**1121 West Side Hwy, Kelso, WA 98626**

Meeting called to order at 5:15 p.m.

**In Attendance:**

**Members:** Commissioners Monte Roden, Bonnie Decius and Michelle Hollis  
**Staff:** Dell Hillger, General Manager, Debbie, Finance Administrator, Rick, Field Foreman and Alan Engstrom, Legal Counsel  
**Audience:** Jim Nelson, Senior Vice President with D.A. Davidson & Company via conference call

Commissioner Hollis made a motion to approve the minutes for the District's June 20, 2018 regular meeting. Motion carried.

The following agenda items were discussed as outlined in the Manager's Report:

**1) FINANCIAL**

**Revenue Bond**

Dell and Jim Nelson presented to the Board a comparison of bank financing versus public bond sale. After further discussion, the consensus of the Board is to continue the process for the 20 year revenue bond.

**2) AGREEMENTS**

**a) Fishers Lane WTP**

Alan updated the Board on the progress of the Fisher Lane Water Treatment Plant transfer to the City of Longview. He changed the language on the transfer due to a missing sewer line easement. The District will hire a surveyor to survey the center line over the manholes for the purpose of recording a new sewer line easement.

**b) Kelso Water – The Board unanimously agreed to share costs with Kelso for FCS Group to evaluate the idea of transferring two satellite water systems to the City of Kelso to see if it is a reasonable alternative for both agencies.**

**3) PROJECTS**

**a) New District Office**

**b) Matkowski Sewer Main**

Commissioner Hollis made a motion authorizing Dell to accept the sewer improvements on Livingston Heights Road as complete, subject to any final punch list items, inspections, payments. The District will own and maintain the improvements following the warranty period. Motion carried.

**c) Nevada Drive Water Main Improvements**

**d) Nevada Canyon Sewer Main Improvements**

Next month Dell will present to the Board a proposal from Gibbs & Olson to continue the permitting process on this project.

**e) Hillside Pump Station**

**f) The Field Crew cleaned the Lexington Reservoir**

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**4) Proposed Developments**

- a) Matkowski – Livingston Heights Road (4 connections) – completed.
- b) Maxwell Farms – need extension agreements (23 SFR connections). Received from the developer the Agreement for Reimbursement of Engineering/Inspection Services and the Application and Agreement to Allow Construction of Extension of Facilities and the project plans for review.
- c) North Lexington PUD (44 SFR, 80 apartments) – waiting for revised project plans.
- d) River Terrace Apartments (198 apartments) – waiting for revised project plans.
- e) Lexington Fire Station – in plan review.
- f) Riverside Apartments – waiting for revised project plans.
- g) Lexington Elementary School – nothing to report.

**Confirmation of Lien Filings** – The Board reviewed the monthly lien synopsis. It was moved by Commissioner Decius to approve the filing of June 2018 Lien1694. Motion carried.

**Financial Reports** – The Board reviewed the financial report.

**Expenditures** – After reviewing the District claims from the lists provided, Commissioner Decius made a motion to approve the claims as of this date, July 18, 2018 for claims submitted after June 20, 2018 for \$73,394.70, claims submitted to date for July 2018 for \$281,732.03 and payroll for June 2018 and July 2018. Motion carried. The June 2018 credit card statements will be provided to the Board electronically after the July 20, 2018 meeting.

**Other Business**

Commissioner Roden requested a status update on the dissolved oxygen project at the Mint Farm Water Treatment Plant.

**Other Business**

Rick updated the Board on the Beulah Drive water main break.

The next regularly scheduled Board meeting is August 15, 2018 at 5:15 p.m.

There being no further business, the Board adjourned at 7:02 p.m.

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Monte J. Roden, President

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Bonnie L. Decius, Secretary

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Michelle L. Hollis, Commissioner

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