

**Beacon Hill Water and Sewer District Regular Board Meeting
Wednesday, December 19, 2018 5:15 p.m.
1121 West Side Hwy, Kelso, WA 98626**

Meeting called to order at 5:17 p.m.

In Attendance:

Members: Commissioners Monte Roden, Bonnie Decius and Michelle Hollis
Staff: Dell Hillger, General Manager, Debbie, Finance Administrator, Alan Engstrom,
Legal Counsel

Commissioner Hollis made a motion to approve the minutes for the District's November 21, 2018 regular meeting. Motion carried.

The following agenda items were discussed as outlined in the Manager's Report:

1) FINANCIAL

After a brief discussion, Commissioner Hollis made a motion to adopt Resolution No. 513, establishing the rate calculations for water and sewer service. Motion carried.

2) PROJECTS

- a) Emergency Water Line Replacement – Parke Lane
- b) Inglewood Sewer Main Replacement
Commissioner Hollis made a motion to approve Amendment 1 to the Gibbs & Olson contract for Engineering and Construction Management services for the Inglewood Drive Sewer Main Improvements in the amount of \$39,400. Motion carried.
- c) D.O. Update
- d) Skyline Reservoir and Pump Station
- e) New District Office
- f) Cedar Gates Reservoir Improvements
- g) Nevada Canyon Sewer Main Improvements
- h) Hillside Pump Station

3) ADMINISTRATIVE

- a) 2019 Elections
- b) General Manager's contract and evaluation.

4) PROPOSED DEVELOPMENTS

- a) Maxwell Farms – need extension agreements (23 SFR connections) – project plans reviewed and comments submitted to developer.
- b) North Lexington PUD (44 SFR, 80 apartments) – waiting for revised project plans.
- c) River Terrace Apartments (198 apartments) – waiting for revised project plans.
- d) Lexington Fire Station – in plan review.
- e) Riverside Apartments – waiting for revised project plans.
- f) Lexington Elementary School – nothing to report.

Confirmation of Lien Filings - The Board reviewed the monthly lien synopsis. It was moved by Commissioner Decius to approve the filing of the November 2018 Lien 1699. Motion carried.

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Financial Reports – The Board reviewed the financial reports.

Expenditures – After reviewing the District claims from the lists provided, Commissioner Decius made a motion to approve the claims submitted after November 21, 2018 in the amount of \$55,717.00 and for claims submitted to date for December 2018 in the amount of \$688,587.57 and payroll for November and December 2018. Motion carried. The November 2018 credit card statements were provided to the Board electronically before the December 19, 2018 meeting.

The next scheduled Board meeting will be a regular meeting on January 16, 2019 at 5:15 p.m.

There being no further business, the Board adjourned at 6:45 p.m.

Monte J. Roden, President

Bonnie L. Decius, Secretary

Michelle L. Hollis, Commissioner