

Beacon Hill Water and Sewer District Regular Board Meeting
Wednesday, January 16, 2019 5:15 p.m.
1121 West Side Hwy, Kelso, WA 98626

Meeting called to order at 5:15pm

In Attendance:

Members: Commissioners Monte Roden, Bonnie Decius and Michelle Hollis
Staff: Dell Hillger, General Manager, Debbie, Finance Administrator, Alan Engstrom, Legal Counsel

Commissioner Hollis made a motion to approve the minutes for the District's December 19, 2018 regular meeting. Motion carried.

Commissioner Decius nominated Commissioner Roden to the position of President for the 2019 term. Motion carried.

Commissioner Roden nominated Commissioner Decius to the position of Secretary for the 2019 term. Motion carried.

The following agenda items were discussed as outlined in the Manager's Report:

1) ADMINISTRATIVE

a) CWCOG District Representative and Alternate

Dell will continue as the District's representative and the District's acting Board of Commissioner's President will be the alternate with a goal for each Board member to attend at least one meeting each year. If Dell is unable to attend a meeting he will email the meeting's agenda to Board members with the option for one of them to attend in his place.

Dell let the Board know that he will not be able to attend the January 24, 2019 Cowlitz Wahkiakum Council of Governments meeting held from 12pm to 1pm. Commissioner Decius will attend this meeting in his place.

b) Dell let the Board know that he will not be able to attend the Washington Association of Sewer & Water Districts Section II meeting on January 24, 2019 held at the River's Edge Restaurant in Olympia at 6:00 pm. Commissioner Roden will try to attend in his place.

2) PROJECTS

a) New District Office

b) Cedar Gates Reservoir Improvements

c) Nevada Canyon Sewer Main Improvements

The projects permitting process is waiting on a determination to see if it is subject to the Endangered Species Act (ESA).

d) Hillside Pump Station

e) D.O. Update

3) PROPOSED DEVELOPMENTS

a) Maxwell Farms – need extension agreements (23 SFR connections) – project plans reviewed and comments submitted to developer

b) North Lexington PUD (44 SFR, 80 apartments) – waiting for revised project plans

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- c) River Terrace Apartments (198 apartments) – waiting for revised project plans
- d) Lexington Fire Station – in plan review
- e) Riverside Apts. – waiting for revised project plans
- f) Lexington Elementary School – nothing to report

Confirmation of Lien Filings - The Board reviewed the monthly lien synopsis. It was moved by Commissioner Hollis to approve the filing of the December 2018 Liens 1700 and 1701. Motion carried.

Financial Reports – The Board reviewed the financial reports.

Expenditures – After reviewing the District claims from the lists provided, Commissioner Decius made a motion to approve the claims submitted after December 19, 2018 in the amount of \$34,104.65 and for claims submitted to date for January 2019 in the amount of \$192,817.76 and payroll for December 2018 and January 2019. Motion carried. The December 2018 credit card statements were provided to the Board electronically before the January 16, 2019 meeting.

Other Business

- g) Dell let the Board know that he contacted Senator Takko to discuss the inclusion of Special Purpose Districts (SPD) in the proposed new law allowing cities to select the second lowest bidder on projects based on certain criteria. Senator Takko let Del know that he plans to start with cities and if passed, work on adding SPD.
- h) The County requested permission from the District’s Board to open old GIS data to the public. After a brief discussion, it was the consensus of the Board to permit the old GIS data to be made public.
- i) Dell shared a thank you note from a customer addressed to him and the Board.
- j) The District’s attorney announced his retirement at the end of 2019. The early announcement was to give the District ample time to hire a new District attorney.

The next scheduled Board meeting will be a regular meeting on February 20, 2019 at 5:15pm.

There being no further business, the Board adjourned at 6:09 pm.

Monte J. Roden, President

Bonnie L. Decius, Secretary

Michelle L. Hollis, Commissioner