

**Beacon Hill Water and Sewer District Regular Board Meeting
Wednesday, March 20, 2019 5:15 p.m.
1121 West Side Hwy, Kelso, WA 98626**

Meeting called to order at 5:15pm

In Attendance:

Members: Commissioners Monte Roden and Michelle Hollis
Staff: Dell Hillger, General Manager, Debbie, Finance Administrator, Alan Engstrom,
Legal Counsel
Audience: Chris Turner

Commissioner Hollis made a motion to approve the minutes for the District's February 20, 2019 regular meeting. Motion carried.

Commissioner Hollis made a motion to approve the minutes for March 7, 2019 joint workshop with the Longview City Council. Motion carried.

Chris Turner addressed the Board with her concerns relating to the Mint Farm Water Treatment Plant's protection zone with regards to contamination and seismic risks. The Board will address her concerns with the City of Longview at the May 2, 2019 joint workshop.

Dell let the Board know that he will not be attending the March 28, 2019 CWCOG meeting. One of the Board members may or may not attend in his place.

Commissioner Roden made a motion to change the regularly scheduled Board Meeting from April 17, 2019 to a special meeting on April 10, 2019. Motion carried.

The following agenda items were discussed as outlined in the Manager's Report:

1) PROJECTS

- a) Nevada Canyon Sewer Main Improvements
- b) Utility Billing Software Request for Proposal
- c) Nevada Drive Pump Station

It was the consensus of the Board to let Dell execute the agreement for engineering services on this project.

- d) Cedar Gates Reservoir Improvements
- e) Hillside Pump Station
- f) D.O. Update
- g) City of Longview Water Quality

2) PROPOSED DEVELOPMENTS

- a) Maxwell Farms – need extension agreements (23 SFR connections) – project plans reviewed and comments submitted to developer
- b) North Lexington PUD (44 SFR, 80 apartments) – waiting for revised project plans
- c) River Terrace Apartments (198 apartments) – waiting for revised project plans
- d) Lexington Fire Station – construction in 2019
- e) Riverside Apts. – waiting for revised project plans
- f) Lexington Elementary School – waiting for applications, agreements, etc.

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Confirmation of Lien Filings - The Board reviewed the monthly lien synopsis. There were no new lien filings for February 2019.

Financial Reports – The Board reviewed the financial reports.

Expenditures – After reviewing the District claims from the lists provided, Commissioner Roden made a motion to approve the claims submitted after February 20, 2019 in the amount of \$50,135.45 and for claims submitted to date for March 2019 in the amount of \$149,002.10 and payroll for February and March 2019. Motion carried. The February 2019 credit card statements were provided to the Board electronically before the March 20, 2019 meeting.

Executive Session

The Board went into executive session at 6:45 pm relating to real estate matters. The Board returned from executive session at 6:52 pm with no action taken.

Other Business

Dell reminded the Board that family bowling night is April 11, 2019 at 6:00 pm.

Other Business

The District is continuing its search for a new District attorney. The Board agreed that a decision to hire one of the candidates should be made at the June 19, 2019 regularly scheduled meeting.

The next scheduled Board meeting will be a special meeting on April 10, 2019 at 5:15pm.

There being no further business, the Board adjourned at 6:56 pm.

Monte J. Roden, President

Michelle L. Hollis, Commissioner