

**Beacon Hill Water and Sewer District Special Board Meeting**  
**Wednesday, April 10, 2019 5:15 p.m.**  
**1121 West Side Hwy, Kelso, WA 98626**

Meeting called to order at 5:15pm

In Attendance:

Members: Commissioners Monte Roden, Bonnie Decius and Michelle Hollis  
Staff: Dell Hillger, General Manager and Debbie, Finance Administrator

Commissioner Hollis made a motion to approve the minutes for the District's March 20, 2019 regular meeting. Motion carried.

The following agenda items were discussed as outlined in the Manager's Report:

**1) PROJECTS**

- a) Water System Plan Approval  
Commissioner Hollis made a motion to adopt Resolution No. 514 for the updated Water System Plan. Motion carried.
- b) Lexington Fire Station  
*Water Main Extension*  
Commissioner Roden made a motion to reallocate funding from our construction budget for this project. Motion carried  
*Agreements with C2FR*  
Commissioner Hollis made a motion to approve the Water Service Agreement with Cowlitz 2 Fire & Rescue for extending the water main on West Side Hwy. Motion carried.
- c) Nevada Canyon Sewer Main Improvements
- d) Guier Road Well – East Side Emergency Water Supply
- e) Utility Billing Software
- f) Cedar Gates Reservoir Improvements
- g) Hillside Pump Station
- h) D.O. Update

**2) PROPOSED DEVELOPMENTS**

- a) Maxwell Farms – need extension agreements (23 SFR connections) – waiting for revised project plans
- b) North Lexington PUD (44 SFR, 80 apartments) – waiting for revised project plans
- c) River Terrace Apartments (198 apartments) – waiting for revised project plans
- d) Lexington Fire Station – under construction
- e) Riverside Apts. – waiting for revised project plans
- f) Lexington Elementary School – nothing to report

**Confirmation of Lien Filings** - The Board reviewed the monthly lien synopsis. There were no new lien filings for March 2019.

**Financial Reports** – The Board reviewed the financial reports.

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**Expenditures** – After reviewing the District claims from the lists provided, Commissioner Decius made a motion to approve the claims submitted after March 20, 2019 in the amount of \$56,267.88 and payroll for March 2019. Motion carried. The March 2019 credit card statements will be provided to the Board electronically after the April 10, 2019 meeting.

**Other Business** – Dell presented a letter for Secretary Decius to sign authorizing him to vote on behalf of the Board at the next WASWD business meeting.

**Other Business** – Dell presented to the Board a drawing of the Lexington Flood Control Zone District (LFCZD) pump station and the area around it. This pump station resides inside the District’s facility compound. Dell would like to present an agreement to the LFCZD granting the District a large portion of the LFCZD property in exchange for the District installing a manhole to replace the forebay. LFCZD would retain a smaller footprint of land in order to own and maintain the pump station facility. It was the consensus of the Board to have Dell prepare the agreement and present it to LFCZD for consideration.

**Other Business** – Dell presented to the Board a customer’s proposed plan for homeless housing within the District. No discussion or action taken at this time.

**Other Business** – Discussion of 2019 election process and due dates for filing.

**Other Business** – Commissioner Roden recommended imposing a deadline for hiring a new District attorney. The Board unanimously agreed and set June 2019 as the deadline.

**Other Business** – It was the consensus of the Board not to renew our membership with CWCOG as a voting member in 2020.

The next regularly scheduled Board meeting will on May 15, 2019 at 5:15pm.

There being no further business, the Board adjourned at 06:31 pm.

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Monte J. Roden, President

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Bonnie L. Decius, Secretary

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Michelle L. Hollis, Commissioner