

**Beacon Hill Water and Sewer District Regular Board Meeting
Wednesday, July 17, 2019 5:15 p.m.
1121 West Side Hwy, Kelso, WA 98626**

Meeting called to order at 5:15pm

In Attendance:

Members: Commissioners Monte Roden, Bonnie Decius and Michelle Hollis
Staff: Dell Hillger, General Manager, Debbie, Financial Administrator, Rick,
Field Foreman and Allen Unzelman, Legal Counsel

Commissioner Hollis made a motion to approve the minutes for the District's June 20, 2019 special meeting. Motion carried.

The following agenda items were discussed as outlined in the Manager's Report:

1) CUSTOMER REQUESTS UPDATES

- a) Aaron Drive and West Side Hwy 4-plex
- b) Lone Oak at Columbia Heights Rd – several SFR homes

2) PROJECT UPDATES

- a) Cedar Gates Reservoir Improvements
- b) Nevada Canyon Main Improvements
- c) Hillside Pump Station
- d) Longview Water Updates

- D.O.

Public education regarding the increased dissolved oxygen levels in the water and its possible effects will be posted on the District's website and in The Daily News and aired on KLOG as public service announcements. The Air Release Valve installation is part of a Tapani contract with the City of Longview (the City), which they have not been able to complete. In order to complete this installation in a timely manner, the City may hire JH Kelly to complete it. Commissioner Roden requested that Dell review the Tapani contract to see if Tapani is responsible for costs associated with shifting the work to a new contractor, and to send the contract to the District's legal counsel if there are problems.

If we move forward with JH Kelly on the hatch repairs, the Board's consensus was for Alternative 1 and Additive A of the Bid Tabulation for the repairs.

- Water Operating Board Meeting dates
Dell and Commissioner Decius will attend the July, 23, 2019 Water Operating Board Meeting at 3:30 pm at City Hall in Longview.
- 2019 Budget approval for VFD installations

3) ADMINISTRATIVE

- a) Field Crew Vacancy
- b) Washington Association of Sewer & Water Districts (WASWD) refund for 2015-2018 Retrospective Rating Program.

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4) PROPOSED DEVELOPMENTS

- a) Maxwell Farms – need extension agreements (23 SFR connections). Dell has reviewed the project plans and submitted comments to the developer.
- b) North Lexington PUD (44 SFR, 80 apts.) – waiting for revised project plans.
- c) River Terrace Apts. (198 apts.) – waiting for revised plans. Discussed with Board feasibility of a single project meter versus fire flow plus domestic meters and associated GFC costs. The Board gave direction to stay with separate meters or the minimum size required for fire flow.
- d) Lexington Fire Station – in plan review.
- e) Riverside Apts. – waiting for revised project plans.
- f) Lexington Elementary School – Board discussion of managers’ report. The Board gave direction to keep loop system in public right of ways and not isolated behind school fences. The District will provide water service to the property line with a separate fire flow detector check and a domestic meter.

Confirmation of Lien Filings - The Board reviewed the monthly lien summary. It was moved by Commissioner Decius to approve the filing of the June 2019 Lien 1706. Motion carried.

Financial Reports – The Board reviewed the financial reports.

Expenditures – After reviewing the District claims, Commissioner Decius made a motion to approve the claims submitted after June 20, 2019 in the amount of \$89,812.34, claims submitted to date for July 2019 in the amount of \$151,886.05 and payroll for June and July 2019. Motion carried. The June 2019 credit card statements were provided to the Board electronically before the July 17, 2019 meeting.

Other Business – As part of the Wellness Program, the District employees and family are invited to attend the August 2, 2019 Cowlitz Black Bears Vs Corvallis Knights baseball game at the Story Field at LCC in Longview at 6:35 pm on the Party Deck in left field.

The next scheduled Board meeting will be a regular meeting on August 21, 2019 at 5:15pm.

There being no further business, the Board adjourned at 06:49 pm.

Monte J. Roden, President

Bonnie L. Decius, Secretary

Michelle L. Hollis, Commissioner