

**Beacon Hill Water and Sewer District Special Board Meeting
Wednesday, September 25, 2019 5:15 p.m.
1121 West Side Hwy, Kelso, WA 98626**

Meeting called to order at 5:15pm

In Attendance:

Members: Commissioners Monte Roden, Bonnie Decius and Michelle Hollis
Staff: Dell Hillger, General Manager, Rick, Field Foreman, Debbie, Financial Administrator and Allen Unzelman, Legal Counsel

Commissioner Hollis made a motion to approve the minutes for the District's August 21, 2019 regular meeting. Motion carried.

The following agenda items were discussed as outlined in the Manager's Report:

1) PROJECT UPDATES

- a) Cedar Gates Reservoir Improvements – Dell showed pictures to the Board of the pump improvements that the Field Crew completed at Cedar Gates reservoir. We are now able to utilize the extra storage volume by drawing it down to a lower level while maintaining a higher pressure within the Cedar Gates upper zone.
- b) Nevada Canyon Main Improvements
- c) Longview Water Update
- d) Hillside Pump Station

2) ADMINISTRATIVE

- a) Field Crew Vacancy – After a brief discussion the Board agreed to placing an ad in the local newspaper for the vacant field position.
- b) State Audit – The Board unanimously agreed to schedule the audit's exit conference on October 17, 2019.
- c) Health Insurance Rates
- d) Backhoe – After a brief discussion, the Board requested Dell provide the specifications for the replacement backhoe and acquire pricing from SourceWell. Dell agreed and will present his findings to the Board at the next Board meeting in October for their consideration.

3) PROPOSED DEVELOPMENTS

- a) Maxwell Farms – need extension agreements (23 SFR connections). Dell has reviewed the project plans and submitted comments to the developer.
- b) North Lexington PUD (44 SFR, 80 apts.) – waiting for revised project plans.
- c) River Terrace Apts. (198 apts.) – waiting for revised plans.
- d) Lexington Fire Station – under construction.
- e) Riverside Apts. – waiting for revised project plans.
- f) Lexington Elementary School – Dell reviewed revised plans and sent edits. The school had a groundbreaking ceremony on September 18.
- g) Laulainen Estates Phase 2 – Sharon Laulainen came in to discuss a water main extension to serve one lot at the end of Strawberry Lane. She completed the forms and applications which are included for Board approval of the Water Service Agreement.

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Commissioner Decius made a motion to enter into a water service agreement with Sharon Laulainen of Laulainen Estates. Motion carried.

Confirmation of Lien Filings - The Board reviewed the monthly lien summary. There were no new lien filings for the month of August 2019.

Financial Reports – The Board reviewed the financial reports.

Expenditures – After reviewing the District claims, Commissioner Decius made a motion to approve the claims submitted after August 21, 2019 in the amount of \$163,358.47, claims submitted to date for September 2019 in the amount of \$705,747.35 and payroll for August and September 2019. Motion carried. The August 2019 credit card statements were provided to the Board electronically before the September 25, 2019 meeting.

Other Business – Dell shared a conversation he had with the Diking Engineer regarding the Cowlitz River flood risk survey and the Lexington levee. Future dredging of the Cowlitz River may be necessary, which would include lining up locations for dredge spoils, with Beacon Hill being one of those locations under consideration. The Board unanimously agreed that they were open to the idea but would need more information.

The next scheduled Board meeting will be a regular meeting on October 16, 2019 at 5:15pm.

There being no further business, the Board adjourned at 6:56 pm.

Monte J. Roden, President

Bonnie L. Decius, Secretary

Michelle L. Hollis, Commissioner