

**Beacon Hill Water and Sewer District Regular Board Meeting
Wednesday, October 16, 2019 5:15 p.m.
1121 West Side Hwy, Kelso, WA 98626**

Meeting called to order at 5:15pm

In Attendance:

Members: Commissioners Monte Roden, Bonnie Decius and Michelle Hollis
Staff: Dell Hillger, General Manager, Debbie, Financial Administrator, Alan Engstrom and Allen Unzelman, Legal Counsel

Commissioner Hollis made a motion to approve the minutes for the District's September 25, 2019 special meeting. Motion carried.

The following agenda items were discussed as outlined in the Manager's Report:

1) PROJECT UPDATES

- a) Cedar Gates Reservoir Improvements
Commissioner Hollis made a motion to end the Cedar Gates pressure zone moratorium. Motion carried.
- b) Nevada Canyon Main Improvements
- c) Longview Water Update
- d) Inglewood Sewer Main Improvements
- e) Hillside Pump Station

2) ADMINISTRATIVE

- a) Field Crew Vacancy
- b) State Audit Exit Conference
- c) Water & Sewer Risk Management Pool – 2019-20 Insurance Renewal
- d) Backhoe – Dell presented a second quote as well as a lead on a used backhoe for the Board's consideration. If the used backhoe meets the District's needs, the Board gave Dell approval to negotiate price and enter into a purchase and sell agreement that would be contingent upon Board approval.

3) PROPOSED DEVELOPMENTS

- a) Maxwell Farms – need extension agreements (23 SFR connections). Plans signed and close to starting project. The Developer signed the Water and Sewer Main extension agreement forms.
The Board signed the Water and Sewer Main Extension Agreement contingent upon adding additional language to the insurance section of the agreement.
- b) North Lexington PUD (44 SFR, 80 apts.) – waiting for revised project plans.
- c) River Terrace Apts. (198 apts.) – waiting for revised plans.
- d) Lexington Fire Station – under construction.
- e) Riverside Apts. – waiting for revised project plans.
- f) Lexington Elementary School – Dell reviewed revised plans and sent edits.
The Board asked how the District determines the GFC rates for water and sewer for a school. Dell said that the water is determined by meter size and that he will be contacting the FCS Group to discuss the sewer rates.

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- g) Laulainen Estates Phase 2 – waiting for developer to start project.
- h) Flushing in the Lexington area will begin on October 21 and move throughout the system.

Confirmation of Lien Filings - The Board reviewed the monthly lien summary. There were no new lien filings for the month of September 2019.

Financial Reports – The Board reviewed the financial reports.

Expenditures – After reviewing the District claims, Commissioner Decius made a motion to approve the claims submitted after September 25, 2019 in the amount of \$36,266.36, claims submitted to date for October 2019 in the amount of \$247,373.81 and payroll for September and October 2019. Motion carried. The September 2019 credit card statements were provided to the Board electronically before the October 16, 2019 meeting.

The next scheduled Board meeting will be a regular meeting on November 20, 2019 at 5:15pm.

Commissioner Decius left the meeting at 5:55 pm. There being no further business, the rest of the Board adjourned at 6:15 pm.

Monte J. Roden, President

Bonnie L. Decius, Secretary

Michelle L. Hollis, Commissioner