

Beacon Hill Water and Sewer District Regular Board Meeting
Wednesday, April 15, 2020 4:15 p.m.
1121 West Side Hwy, Kelso, WA 98626

Meeting called to order at 4:15 pm

In Attendance:

Via remote call in: Commissioners Monte Roden, Bonnie Decius, Michelle Hollis and Allen Unzelman, Legal Counsel

Staff: Dell Hillger, General Manager and Debbie, Financial Administrator

Commissioner Decius made a motion to approve the minutes for the District's March 16, 2020 emergency meeting. Motion carried.

Confirmation of Lien Filings - The Board reviewed the monthly lien summary. No new liens were issued in March 2020.

Expenditures – After reviewing the District claims, Commissioner Decius made a motion to approve the claims submitted after March 16, 2020 in the amount of \$78,415.04, claims submitted to date for April 2020 in the amount of \$1,115,558.05 and payroll for April 2020. Motion carried. The March 2020 credit card statements were provided to the Board electronically before the April 15, 2020 meeting.

The following agenda items were discussed as outlined in the Manager's Report:

Resolution No. 522

Commissioner Decius made a motion to adopt Resolution No. 522, declaring an emergency due to COVID-19 and actions to be taken. Motion carried.

1) PROJECTS – the following projects were outlined in the managers report:

A. Sewer Projects

General maintenance, sewer cleaning, camera work and adding sites to the District's list of future projects.

B. Water Projects

1. Skyline Reservoir and Pump Station – Commissioner Roden recommended moving the consultant selection out a few weeks. Dell agreed and suggested rescheduling it around the 3rd week of May. Dell would like to include the field foreman and Commissioner Roden on the interview panel. Commissioner Roden agreed.

2. Longview Water Upgrade

D.O., hatch repairs, procedure for backwash water, VFD's and water rights extension.

3. General maintenance, old meter changeouts, locates and service repairs as needed.

2) ADMINISTRATIVE

A. Consent Agenda

The Board unanimously agreed to the Consent Agenda, which would include minutes, liens, claims and other items as needed.

B. DOH – System ID# for Cowlitz Gardens (CG) and Williams Finney (WF)

C. Staff scheduling

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The next scheduled Board meeting will be a regular meeting on May 20, 2020 at 4:15 pm.

There being no further business, the Board adjourned at 4:57 pm.

Monte J. Roden, President

Bonnie L. Decius, Secretary

Michelle L. Hollis, Commissioner