

**Beacon Hill Water and Sewer District Regular Board Meeting
Wednesday, August 19, 2020 4:15 p.m.
1121 West Side Hwy, Kelso, WA 98626**

Meeting called to order at 4:15 pm

In Attendance:

Via remote call in: Commissioners Monte Roden, Bonnie Decius, Michelle Hollis and Allen Unzelman, Legal Counsel

Staff: Dell Hillger, General Manager and Debbie, Financial Administrator

CONSENT AGENDA

- A. Approval of Minutes: July 15, 2020 Regular Meeting
- B. Confirmation of Lien Filings (no liens in July)
- C. Claims Approval - Submitted after July 15, 2020 in the amount of \$78,460.58, to date for August 2020 in the amount of \$196,640.56 and payroll for July and August 2020. The July 2020 credit card statements were provided to the Board electronically before the August 19, 2020 meeting.

Commissioner Hollis made a motion to approve the consent agenda for August 19, 2020. Motion carried.

The following agenda items were discussed as outlined in the Manager's Report:

1) CUSTOMER REQUEST

No audience participation.

2) PROJECTS

- A. Sewer Projects
- B. Water Projects

3) ADMINISTRATIVE

- A. COVID-19 Update
- B. Water Theft
- C. Staffing

Prior to the Board meeting with no action taken, Dell contacted each of the Commissioners individually to discuss employees who are at the end of their probationary periods.

At present, it was the consensus of the Board to bring these employees to a full-time permanent status.

4) DEVELOPMENTS

- A. Maxwell Farms
- B. North Lexington PUD
- C. River Terrace Apts.
- D. Riverside Apts.
- E. Lexington Elementary School
- F. Laulainen Estates Phase 2
- G. Dan Laulainen (Lone Oak)

Other Business:

- A. Dell and Bonnie attended the Water Operating Board meeting on Wednesday, August 18, 2020. Dell gave an overview of the agenda items discussed.
- B. A request for Commissioner Roden to sign a check.

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C. A brief discussion of 2021 water rates with a more detailed discussion to follow at the October or November Board meeting.

The next scheduled Board meeting will be a regular meeting on September 16, 2020 at 4:15 pm.

There being no further business, the Board adjourned at 4:55 pm.

Monte J. Roden, President

Bonnie L. Decius, Secretary

Michelle L. Hollis, Commissioner