

**Beacon Hill Water and Sewer District Regular Board Meeting
Wednesday, September 16, 2020 4:15 p.m.
1121 West Side Hwy, Kelso, WA 98626**

Meeting called to order at 4:22 pm

In Attendance:

Via remote call in: Commissioners Monte Roden, Bonnie Decius, Michelle Hollis and Allen Unzelman, Legal Counsel

Staff: Dell Hillger, General Manager and Debbie, Financial Administrator

CONSENT AGENDA

- A. Approval of Minutes: August 19, 2020 Regular Meeting
- B. Confirmation of Lien Filings (no liens in August)
- C. Claims Approval - Submitted after August 19, 2020 in the amount of \$85,857.80, to date for September 2020 in the amount of \$240,186.35 and payroll for August and September 2020. The August 2020 credit card statements were provided to the Board electronically before the September 19, 2020 meeting.

Commissioner Hollis made a motion to approve the consent agenda for August 19, 2020. Motion carried.

The following agenda items were discussed as outlined in the Manager's Report:

1) CUSTOMER REQUEST

No audience participation.

2) PROJECTS

A. Sewer Projects

Sparks Drive CIPP – Commissioner Decius made a motion to approve the Sparks Drive CIPP project as complete and authorized payment in the amount of \$118,977.64 with release of retainage after Notice of Completion is approved by the appropriate regulatory agencies. Motion Carried.

B. Water Projects

Water Operating Board (WOB):

Commissioner Decius made a motion to approve the WOB recommended capital improvement budget for the year 2021 in the amount of \$650,000 and for the year 2022 in the amount of \$565,000. Motion carried.

Commissioner Hollis made a motion to approve the WOB recommended wholesale rate increase to \$.60 per ccf. Motion carried.

3) ADMINISTRATIVE

A. COVID-19 Update

B. WASWD refund and reinsurance

C. Staffing

D. Changes to General Terms and Conditions Policy

Commissioner Hollis made a motion to adopt Resolution No. 524 to update the general terms and conditions policy for new water service in section 10 subsection 3. Motion carried.

4) DEVELOPMENTS

A. Maxwell Farms

B. North Lexington PUD

C. River Terrace Apts.

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D. Riverside Apts.

Commissioner Decius made a motion to enter into a Water Service Agreement with Chris Roewe and Hilander Properties LLC to extend the District's water main for this project.

Motion carried.

E. Lexington Elementary School

F. Laulainen Estates Phase 2

G. Dan Laulainen (Lone Oak)

Other Business:

A. It was the consensus of the Board to allow Dell to represent the District in voting matters related to WASWD Board meetings. Commissioner Decius, as secretary, will sign the letter authorizing their consent.

B. As part of the Districts wellness program, Dell will be arranging an employee and family bowling event on October 14, 2020 at 6:00 pm.

The next scheduled Board meeting will be a regular meeting on October 21, 2020 at 4:15 pm.

There being no further business, the Board adjourned at 5:13 pm.

Monte J. Roden, President

Bonnie L. Decius, Secretary

Michelle L. Hollis, Commissioner