

**Beacon Hill Water and Sewer District Regular Board Meeting**  
**Wednesday, October 21, 2020 4:15 p.m.**  
**1121 West Side Hwy, Kelso, WA 98626**

1. Meeting called to order at 4:22 pm

In Attendance:

Via remote call in: Commissioners Monte Roden, Bonnie Decius, Michelle Hollis and Allen Unzelman, Legal Counsel

Staff: Dell Hillger, General Manager and Debbie, Financial Administrator

**2. Consent Agenda**

A. Commissioner Decius made a motion to approve the minutes for the September 16, 2020 regular meeting. Motion carried.

B. Confirmation of Lien Filings (no liens in September)

C. Commissioner Decius made a motion to approve the claims submitted after September 16, 2020 in the amount of \$216,558.15, to date for October 2020 in the amount of \$161,512.24 and payroll for September and October 2020. Motion carried.

D. The September 2020 credit card statements were provided to the Board electronically before the October 21, 2020 meeting.

3. No audience participation

4. The following agenda items were discussed as outlined in the Manager's Report:

**4.1 Projects/Operations**

A. Sewer Projects

- Manhole Rehabilitation
- LFCZD Drain Pipe Replacement
- PUD Power Poles Relocation
- Louise Street Pump Station – It was the consensus of the Board to have Dell proceed with purchasing the trailer mounted generator.
- Sparks Drive CIPP Project – Commissioner Hollis made a motion to clarify the total amount approved for the Sparks Drive project, including retainage, in the amount of \$124,764.49. Motion carried.

B. Water Projects

- Alpha Drive Water Main – It was the consensus of the board to add the sewer replacement to this project as requested and include it in the budget.
- Longview Water Updates
- Dell will be attending the October 28, 2020 Water Operating Board meeting.

**4.2 Administrative**

A. COVID-19 Update

**4.3 Developments**

- A. Maxwell Farms
- B. North Lexington PUD
- C. River Terrace Apts.
- D. Riverside Apts.

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- E. Lexington Elementary School
- F. Laulainen Estates Phase 2
- G. Dan Laulainen (Lone Oak)

**5. Other Business**

- A. Website Upgrade – Migrating to a new platform to meet new standards and requirements.
- B. Caselle Software Conversion update – Payroll is live with other modules to soon follow.

The next scheduled Board meeting will be a regular meeting on November 18, 2020 at 4:15 pm.

**6. No Executive Session(s)**

7. There being no further business, the Board adjourned at 5.08 pm.

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Monte J. Roden, President

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Bonnie L. Decius, Secretary

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Michelle L. Hollis, Commissioner