

Beacon Hill Water and Sewer District Regular Board Meeting
Wednesday, November 18, 2020 4:15 p.m.
1121 West Side Hwy, Kelso, WA 98626

1. Call to Order

Meeting called to order at 4:15 pm

In Attendance Via Remote Call In:

Commissioners: Monte Roden, Bonnie Decius, and Michelle Hollis

Legal Counsel: Allen Unzelman

Staff: Dell Hillger, General Manager and Debbie, Financial Administrator

Audience: Michael Pollowitz, Representative for Foundation for the Challenged

2. Consent Agenda

A. Approval of Minutes:

October 21, 2020 Regular Meeting

B. Liens Approval:

No liens in October.

C. Claims Approval:

Claims submitted after October 21, 2020 in the amount of \$140,785.26, to date for November 2020 in the amount of \$209,933.69 and payroll for October and November 2020. The October 2020 credit card statements were provided to the Board electronically before the November 18, 2020 meeting.

Commissioner Decius made a motion to approve the consent agenda for November 18, 2020. Motion carried.

3. Audience Participation

Discussion of connection fees for 126 Mission Road with Michael Pollowitz and the Board. Initial fees for a single-family connection were paid in 2016. Since then, the project went from a single-family connection to a duplex connection. The District does not offer discounted connection rates for non-profit organizations. The additional fees of \$10,881.16 for the duplex connection will be required to proceed.

4. General Managers Report

4.1 Projects/Operations

A. Sewer Projects

- LFCZD Drain Pipe Replacement – completed
- PUD Power Poles Relocation – completed
- Louise Street Pump Station trailer mounted generator scheduled delivery.

B. Water Projects

- Longview Water Updates
 - 1) Screw Press – It was the consensus of the Board to have the City of Longview pursue working with Nippon Dynawave for dewatering and disposal of the water plants biosolids.
 - 2) VFD
 - 3) Water Operating Board Meeting

4.2 Administrative

A. 2021-2022 Draft Budget

- The Board approved a 2% wage increase for 2021
- Dell requested the replacement of the 1999, 2004 and 2017 Trucks with a new 1 ton dually pickup and crane

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- Replace 2003 Vector Truck with a new one. The Board requested additional information on maintain the existing Vector Truck over the next four to five years versus the purchase of a new one.
- B. COVID-19
- C. Customers past due and the Districts contact regarding financial assistance offered from CAP on past due accounts.
- D. Staff

4.3 Developments

- A. Maxwell Farms
- B. North Lexington PUD
- C. River Terrace Apts.
- D. Riverside Apts.
- E. Lexington Elementary School
- F. Laulainen Estates Phase 2
- G. Dan Laulainen (Lone Oak)

5. Other Business

- A. TRRWA completed an updated FCS Group rate study on SDC fees. Based on this analysis TRRWA is looking at reducing the SDC fee from \$1,957 to \$1,560. In addition, the Districts contribution rate for 2021 has been reduced.
- B. Discussion of signatures for Board documents, in person or electronically.
- C. RH2 Engineering, Dell and Rick discussed the initial analysis of the Skyline Reservoir and Pump Station project and possibly dropping the Skyline moratorium now. The actual capacity with the existing Skyline reservoir is adequate. In taking a different path on this project, RH2 is not convinced that building another reservoir is necessary, keeping in mind that this is all preliminary findings. A full report will be presented at a future Board meeting.

6. Executive Session(s)

No executive session.

7. Adjournment

The next scheduled Board meeting will be a regular meeting on December 16, 2020 at 4:15 pm.

There being no further business, the Board adjourned at 6:45 pm.

Monte J. Roden, President

Bonnie L. Decius, Secretary

Michelle L. Hollis, Commissioner